

MEMORANDUM FOR: Director, National Foreign Assessment Center
Deputy Director for Administration
Deputy Director for Operations
Deputy Director for Science and Technology
Chairman, E Career Service

FROM : Harry E. Fitzwater
Director of Personnel Policy, Planning, and Management

SUBJECT : Federal Civilian Hiring Freeze

REFERENCE : Memo to above addressees from D/PPPM, dated 9 February 1981;
same subject

1. The extent to which the Agency's use of individuals under personal services contract is subject to the Presidential hiring freeze has been a matter of continuing concern as indicated in referent memorandum. In subsequent discussions with OMB, we have been advised that the hiring of consultants, experts and independent contractors, who are not appointed and who are not charged against ceiling, may be treated as being outside of the hiring freeze. The use of detailed personnel from other agencies and departments is also exempt from the freeze.

2. Until such time as the hiring freeze is lifted or additional relief is forthcoming, it will be necessary to continue our strict observance of existing limitations which pertain to the hiring of individuals whose relationship would be that of a staff or contract employee. In addition, we must be careful to ensure that there is no change in our normal patterns of employing independent contractors.

Harry E. Fitzwater

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM: DD/PPPM/SP
SE-56 Hdqrs.

EXTENSION

NO.

DATE

23 February 1981

TO: (Officer designation, room number, and building)

DATE

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COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. EA/PPPM

2. DD/PPPM

3. D/PPPM

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Attached for your approval is a draft memorandum providing additional information and guidance on the hiring freeze.

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Approved For Release 2003/11/04 : CIA-RDP84-00688R000200280006-9

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